

NOTE: This AGM was the Inaugural Meeting of Surrey Brass.

1 Attendance

1.1 Members Present

- Michael Chapple (Trumpet)
- Will Spencer (Trumpet)
- Huw Evans (Trumpet)
- John Goodwin (Trumpet)
- Ian Stott (Horn)
- Jonathan Bird (Trombone)
- Paul Farr (Tuba)

1.2 Apologies for absence

A number of members had been in contact to send their apologies due to 'flu whilst others had prior commitments:

- Robin Smith (Musical Director)
- Aidan Geary (Percussion)
- Phil Wood (Horn)
- Richard Stubbings (Bass Trombone)
- Duncan Penkey (Tuba)
- Tim Costen (Horn)
- Lyn Rajah (Trombone)
- Diane Prince (Trombone)
- Nicola Parkins (Trumpet)

No response had been forthcoming from the remainder of the membership list, however this was thought to be mainly due to those individuals not having a valid email address.

2 Minutes of the previous AGM

This being the First (and Inaugural) AGM, there were no previous minutes.

3 Chairman's report

This being the First (and Inaugural) AGM, and having no elected Chairman to date, there was no previous Chairman's report..

4 Secretary's report

John Goodwin had been acting Secretary since he had formed Surrey Brass in August 2001 and had the following points to report:

- Since its formation, Surrey Brass had been very successful in recruiting members, with a considerable number of reserves available for most sections.

- The Surrey Brass internet site (<http://www.surreybrass.co.uk>) had proven to be a useful resource to attract players, organise rehearsals, and publicise the activities and plans of the ensemble in general.
- Michael Chapple had been of great assistance during the formative period of the ensemble and was thanked for his support.
- A large number of members details had already been published on the Surrey Brass internet site, but a number of members had joined recently and had not provided biographical details or photos.
- Vacancies still existed in the Trombone section but recently Robin Smith has made contact with Kingston University who have a number of players who may be interested in joining.
- A draft Constitution had been distributed to all members of Surrey Brass for comment, and also published on the Surrey Brass internet site, was to be discussed and hopefully adopted at this meeting.
- To help with raising money, a recently-added page on the site offered the services of Surrey Brass for hire, including sections and individual players. Ideas for further offerings were invited: it was suggested that Bier Keller Band could be both fun and profitable.
- Good progress had been made with enquiries for Grants from several organisations. These mostly required an adopted Constitution, elected Officers and members were therefore encouraged to progress these to completion during the meeting in order that Surrey Brass could make formal applications for financial support.

5 Treasurer's report

This being the First (and Inaugural) AGM, there were no previous Treasurer's Report.

6 Election of the new Committee

Notice of the AGM had been distributed previously via email including the intention to elect officers.

6.1 Nominations

The following people had either been nominated, or volunteered to stand, prior to the meeting:

- Huw Evans – Treasurer (seconded by John Goodwin)
- John Goodwin – Secretary (seconded by Huw Evans, Richard Stubbings, and Michael Chapple)

6.2 Election

An election among the members present was held with the following result:

- Robin Smith continues in his appointment as Musical Director (All)

- Ian Stott (Horn) was elected Chairman (Nominated Michael Chapple, Seconded Paul Farr)
- Michael Chapple (Trumpet) was elected Vice Chairman (Nominated John Goodwin, Seconded All)
- John Goodwin (Trumpet) was elected Secretary
- Huw Evans (Trumpet) was elected Treasurer

7 Election of auditors

Since Surrey Brass has no bank account, accounts, or other financial arrangements to date, no auditors were required at present. It is planned that Auditors will be elected at the next Annual General meeting when Surrey Brass will have had an established bank account for a year.

8 Other business

8.1 Constitution

The draft Constitution was discussed. Several comments had been forwarded previously via email and additional comments were made during the meeting. It was agreed that the Aim of Surrey Brass should be expressed in a way that reflected the desire to provide high quality innovative and entertaining performances to the Surrey community. Other comments regarding the categories of membership were discussed and revisions agreed. Further minor amendments proposed by Huw Evans would also be incorporated.

The Amended Constitution was accepted. The Secretary agreed to incorporate the amendments and publish the definitive version on the Surrey Brass internet site.

Accept the amended Surrey Brass Constitution	Members	Action AGM 1.1	Complete
Publish the Constitution on the internet site	Secretary	Action AGM 1.2	By end Jan 2002

8.2 Subscriptions:

The need for subscriptions had been discussed at previous rehearsals and also via email, with the members being in general agreement to set a sensible level.

John Goodwin reported that the hire of Reeds School Ensemble Room had been negotiated at the low level of £15 per night and that Surrey Brass needed a level of subscription to cover this. However, he also reported that Reeds wished to raise the rent in the near future (possibly to as much as £40) and that this increase would need to be covered, or alternative premises found. In addition, it would be desirable to build a small level of working capital to cover concert costs, promotion and related expenses. On this basis members discussed subscriptions and agreed that the level of subscription for 2002 would be £3 per member per rehearsal, starting immediately¹.

Subscription for 2002 is £3 per member per rehearsal.	Members	Action AGM 1.3	Complete
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8.3 Bank Account

It was agreed that Surrey Brass would establish a bank account with the Treasurer and Secretary as joint signatories (in accordance with the Constitution).

Establish a bank account with joint signatories.	Treasurer	Action AGM 1.4	By end Jan 2002
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8.4 Date of Next Meeting

The next AGM will be held at the first rehearsal in 2003.

8.5 Close

The meeting closed at 8:15pm and a rehearsal was held immediately afterwards.

¹ The Treasurer will be collecting monies from the second rehearsal in 2002.